



USAID
FROM THE AMERICAN PEOPLE

HRH2030
HUMAN RESOURCES FOR HEALTH IN 2030

Enhancing Supervision: Phase II Implementation Study

Participant Information Sheets – Philippines

Version 1.2 – December 18, 2019

TABLE OF CONTENTS

I. Client satisfaction survey (English)	3
I.1 Informed Consent for Clients	3
II. Survey para han satsipaksyon han Kliyente (Waray Waray)	6
2.1 Nahibaruan nga Pagtugot para ha mga Kliyente	6
III. Service Provider Survey	9
3.1 Informed Consent for Service Providers	9
IV. Supervisor Survey	12
4.1 Informed Consent for Supervisors	12

I. Client satisfaction survey (English)

I.1 Informed Consent for Clients

Name of sponsor company: Human Resources for Health in 2030 (HRH2030) Global

Protocol number and title of study: Enhanced supervision research study

Principal investigators: Dr. Agnes Jacinto-Pacho and Ms. Rachel H Deussom

Telephone number(s): Dr. Agnes Jacinto-Pacho at 0977-1161896/0933-8232202
Ms. Rachel H Deussom - +1.202.955.3396

You are being asked to take part in a survey about your experience at this health facility today. To ensure that you are informed of the activity, we ask that you listen to this information before giving your informed consent. As the data collector, I will be administering this informed consent. Please, ask me to explain everything you do not understand.

We are conducting a research study to investigate and to assist the Leyte Provincial Health Office (PHO) and Department of Health (DOH) in improving the supervision of health workers. The information you provide can help identify opportunities, challenges, priority actions and implications for health worker supervision approaches within the provincial health system. The findings will help the PHO and DOH determine how it could improve the supervision of health workers.

Participation in this study is completely voluntary. It is your choice if you want to be in the study. No one can force you to be in the study. You may not want to be in this study or you may stop participating at any time and you can do this without penalty or loss of benefits to which you are otherwise entitled. Not participating does not affect your relationship with the health center staff including your doctor, nurse or any other health care worker.

As part of this study, we are asking clients like you about your experience at this health facility today. Our inclusion criteria for health workers is based on health areas our research and the supervision system is focused on, namely is family planning and basic and emergency obstetrics and maternal and neonatal care services. Listening and responding to the questions may take up to 30 minutes.

You must answer the questions honestly for this research study to collect accurate and reliable information. All your responses will be kept confidential.

Please ask (me) as many questions as you need to before you decide if you want to take part in the study by responding to survey questions. You should not agree to take part in this study if you have any questions that have not been answered.

Your responses will be coded to the health center and stored online. Records from this interview will be retained for a period of two years after the interview.

Your responses records of your survey responses for this study will be kept private except when ordered by law. Only the researchers involved in this study and the people overseeing the study including IntegReview IRB and Asia Eye Institute ERC will have access to your study responses.

An Institutional Review Board (IRB) or Ethics Review Committee (ERC) is a group of people that reviews research studies. The main goal of this review is to protect the rights and well-being of the human subjects participating in research studies.

There are no known risks if you participate in this study. Potential risks could include discomfort with answering questions about family planning practice and the potential of fear of retaliation from health care providers given the impression of unfavorable feedback provided by the client. The research team will take all measures to ensure clients are not required to answer questions that cause them concern or discomfort; and guarantees that health workers will not have access to any personally identifying data from clients.

Although this study may not benefit you directly as a client, we hope that you will indirectly benefit from the study as the results will add to our knowledge about improving health care services through supervision. It is our hope that outcomes of this research will contribute to improvement of health facilities and health workers in Leyte Province.

You will not lose any of your legal rights by agreeing to participate in this study.

If you have questions, concerns, or complaints about this study, please contact:

Dr. Agnes Jacinto-Pacho at 0977-1161896/0933-8232202

If you do not want to talk to the investigator or study staff, if you have concerns or complaints about the research, or to ask questions about your rights as a study subject you may contact Asia Eye Institute or IntegReview. IntegReview's policy indicates that all concerns/complaints are to be submitted in writing using the email or mailing address below for review at a convened IRB meeting.

Philippines ERC: Asia Eye Institute		
Mailing Address	Email Address	Phone Number
Emerson M. Cruz, MD, Chairperson 8 th Floor, Phinma Plaza Rockwell Center Makati City 1200, Philippines	scmcaeirc@gmail.com	(02)898-2020
U.S. IRB: IntegReview		
Mailing Address	Email Address	Phone Number
Chairperson IntegReview IRB 3815 S. Capital of Texas Highway Suite 320 Austin, Texas 78704	integreview@integreview.com	+1.512-326-3001 or toll free at +1-877-562- 1589

Asia Eye Institute and IntegReview have approved the information in this consent form and have given approval for the investigator to do the study. This does not mean Asian Eye Institute and IntegReview have approved your being in the study. You must consider the information in this consent form for yourself and decide if you want to be in this study.

Signing this form indicates your acknowledgement and agreement that that: HRH2030, Asian Eye Institute, and IntegReview IRB will keep your data confidential and that your name and other identifying information

will never be used in any presentations, reports or public documents related to this research study. By signing, it indicates that you understand that your data and information will be analyzed as part of a group and that all study results will be presented in aggregate format. Your return of this survey implies your consent to participate in this research and that you have been given a second copy of this form to keep for my records.

Your signature will be electronically captured if you agree to participate.

Acceptance Online:

☐

I AGREE

II. Survey para han satsipaksyon han Kliyente (Waray Waray)

2.1 Nahibaruan nga Pagtugot para ha mga Kliyente

Ngaran han sponsor nga kompanya: Human Resources for Health in 2030 (HRH2030) Global

Numero han Protocol ngan ngaran han pag-iistudyuhan: Enhanced supervision research study

Principal investigators: Dr. Agnes Jacinto-Pacho and Ms. Rachel H Deussom

Numero han Telepono: Dr. Agnes Jacinto-Pacho at 0977-1161896/0933-8232202

Ms. Rachel H Deussom - +1.202.955.3396

Ginhahangyo namon an imo pakig-usa hini nga *survey* mahitungod han imo eksperyensiya hini nga pasilidad yana nga adlaw. Para masiguro nga impormar ka hini nga pagbubuhaton, amon ginhahangyo nga mamati ka hini nga mga impormasyon san-o mo ihatag an imo pagtugot. Ako an maghahatag hini nga *consent* kumo usa nga taga kolekta han datus. Gin eengganyar ka nga magpaki-ana ha akon para ma-esplekar an mga butang nga diri klaro haimo.

Kami nagbubuhat hin usa nga pagstudyo o *research* para mag-imbestigar ngan asistiran an Leyte Provincial Health Office ngan Department of Health (DOH) han pag-paupay han pagpangita o *supervision* han mga naghahatag serbisyo panlawas. An mga impormasyon nga imo ihatag makakabulig para makit-an an mga oportunidad, kakuri-an, mga prayoridad nga pitad ngan implikasyon para ha mga nagseserbisyo panlawas mahitungod han mga pamaagi han pagpangita o *supervision approaches* sakob han probensiyal nga sistema. An resulta makakabulig ha PHO ngan DOH makit-an paunano mapapaupay it pag-pangita o *supervision* han mga nagseserbisyo panlawas.

An pagpartisipar hini nga pagstudyo boluntaryo. Imo ini pagpili kun karuyag mo nga maging parti hini nga pagstudyo. Waray iba nga magpipirit imo nga umapi hini. Pwede ka dumiri pag-api hini nga pagstudyo o pwede gihapon diri magpartisipar anuman nga oras nimo gustohon nga diri ka igpepenalty o diri tatagan han mga benepisyo nga pwede mo makarawat. An diri pagpartisipar diri nakaka apekto han imo relasyon ha mga taga Centro sugad man han doctor, nurse o kun hino man nga taga hatag serbisyo panlawas.

Kaparti hini nga pagstudyo, amon ginpaki-ana ha mga kliyente pareho haimo an iyo eksperyensiya hini nga pasilidad yana nga adlaw. An amon pamantayan han pag-api han mga taga hatag serbisyo panlawas ini basi han pokus han amon pag studyo ngan han sistema han pagpangita o *supervision*, ini amo an Family Planning o pagpaplan han pamilya ngan an pagtugon han mga serbisyo panlawas han nanay ngan bata o an gintatawag nga *basic emergency and maternal and neonatal care services*. An imo pamati ngan pagbaton han mga paki-ana pwede umabot ngada ha 30 minutos.

Batuna an mga paki-ana hin kamatuoran para makolekta an eksakto ngan tapuran nga impormasyon para hini nga pagstudyo. Tanan nimo nga baton kumpidensyal ngan diri epapasamwak ha kadam-an.

Ginhahangyo ka nga magpaki-ana bisan ano nga diri klaro haimo san-o ka magdesisyon nga maging parti hini nga pagstudyo pinaagi han pagbaton han mga paki-ana hini nga survey. Diri ka dapat tumugot pag-api hini nga pagstudyo kun mayda kapa mga paki-ana nga waray pa kabaton.

An imo mga baton igcocode hini nga health center ngan ibubutang *online*. An mga rekord tikang hini nga interview magpapabilin hangtod duha (2) ka tuig tikang kahuman hini nga interview.

An imo mga record han baton ngan baton hini nga survey para hini nga pagstudyo itatago ngan pribado pwera kun ginkikinahanglan han balaod. An mga Researchers la nga kaupod hini nga pagstudyo ngan an mga tawo nga nagkikita han implementasyon hini nga pagstudyo kaupod an IntegReview ngan Asian Eye Institute ERC an mayda la access han imo mga baton.

An Institutional Review Board (IRB) o an Ethics Review Committee (ERC) usa nga grupo nga nagkikita han mga pagstudyo o *research*. An panuyuan hini nga pagkita o pagreview in para maprotektahan an mga katungod ngan kaupayan han mga tawo nga nagpartisipar hini nga *research* o pagstudyo.

Waray nakikita nga kadelikaduhan han pagpartisipar hini nga pagstudyo. An mga potensyal nga risgo o *risks* ini amo an diri pagka comortable han pagbaton han mga paki-ana mahitungod han mga buhat ha pagpaplanon han pamilya ngan an potensyal nga kahadlok nga bulsan han mga tagahatag serbisyo panlawas kun magyakan an kliyente han negatibo nga baton. An grupo han researchers hihimuon tanan nga pitad nga masiguro nga an kliyente diri kinahanglan bumaton han mga paki-ana nga diri hira comortable ngan gin-gagarantiya nga an mga tagahatag serbisyo panlawas diri magkaka-ada access bisan ano nga datos personal han kliyente.

Bisan man ini inga pagstudyo diri makakahatag direkta nga benepisyo ha kliyente, naglalaom kami nga makakabenipisyo ka gihapon bisan la diri direkta pinaagi han mga resulta nga kun diin makakadugang han amon hibaro mahitungod han pagpapaupay han mga serbisyo panlawas pinaagi han *supervision*. Ini an amon paglaom nga in inga pagstudyo makakahatag kaupayan ha mga pasilidad panlawas ngan mga tagahatag serbisyo panlawas dinhi ha probinsiya han Leyte.

Diri ka mawawad-an bisan ano nga legal nga katungdan hin pag-api hini nga pagstudyo.

Kun mayda ka mga paki-ana, kabarak-an, o reklamo mahitungod hini nga pagstudyo, alayon pagcontact kan:

Dr. Agnes Jacinto-Pacho at 0977-1161896/0933-8232202

Kun nadiri ka makigstorya ha *investigator* o *staff* hini nga pagstudyo, kun mayda ka mga kabarak-an o reklamo mahitungod hini nga pagstudyo, o mga paki-ana mahitungod han imo katungdan kumo partisipanti hini, pwede mo icontact an Asian Eye Institute o IntegReview. An polisiya han IntegReview nagsusumat nga an tanan nga kabarak-an/ *concerns* o reklamo isusumiti pinaagi han surat nga ipapadara ha email o hini nga address ha ubos para kitaon durante ha IRB meeting.

Philippines ERC: Asian Eye Institute		
Mailing Address	Email Address	Phone Number
Emerson M. Cruz, MD, Chairperson 8 th Floor, Phinma Plaza Rockwell Center Makati City 1200, Philippines	scmcaeierc@gmail.com	(02)898-2020
U.S. IRB: IntegReview		
Mailing Address	Email Address	Phone Number
Chairperson IntegReview IRB 3815 S. Capital of Texas Highway Suite 320	integreview@integreview.com	+1.512-326-3001 or toll free at +1-877-562- 1589

Austin, Texas 78704		
---------------------	--	--

An Asian Eye Institute ngan IntegReview nag-aproba han impormasyon hini nga porma han pagtugot o *consent form* ngan naghatag han pag-aproba para han *investigator* hini nga pagstudyo. Diri ini nangangahulugan nga an Asian Eye Institute ngan IntegReview nag-aaproba han imo pag-api hini nga pagstudyo. Kinahanglan nga imo igconsidera an impormasyon hini nga porma para haimo kalugaringon ngan pagdesisyon kun karuyag mo magpartisipar hini nga pagstudyo.

An imo pagpirma hini nagyayakan han imo pagkilala ngan pagtugot nga an HRH2030, Asian Eye Institute, ngan IntegReview IRB itatago an imo datus kumpidensyal ngan an imo ngaran ngan iba pa nga impormasyon nga makakag-pakilala ha imo ini diri pag gagamiton ha anuman nga presentasyon, report o dokumento nga pan-publiko mahitungod hini nga pagstudyo. Ha pagpirma hini nagpapasabot nga ikaw nakakaintindi nga an imo datus ngan impormasyon ig-aanalisar ka parti han grupo ngan an tanan nga resulta hini nga pagstudyo ipepresenta nga kabug-usan. An pagbalik mo hini nga survey naghahatag han imo pagtugot nga mag-partisipar hini nga *research* o pagstudyo ngan gintagan ka ikaduha nga kopya hini nga porma para itago mo nga imo record.

An imo pirma kukuhaon *electronically* kun tumugot ka nga magpartisipar.

Pag-akseptar pinaagi ha online:

☐

NATUGOT AKO

III. Service Provider Survey

3.1 Informed Consent for Service Providers

Name of sponsor company: Human Resources for Health in 2030 (HRH2030) Philippines

Protocol number and title of study: Enhanced supervision research study

Principal investigators: Dr. Agnes Jacinto-Pacho and Ms. Rachel H Deussom

Telephone number(s): Dr. Agnes Jacinto-Pacho at 0977-1161896/0933-8232202
Ms. Rachel H Deussom - +1.202.955.3396

You are being asked to take part in a survey about your experience at this health facility today. To ensure that you are informed of the activity, we ask that you listen to this information before giving your informed consent. As the data collector, I will be administering this informed consent. Please, ask me to explain everything you do not understand.

We are conducting a research study to investigate and to assist the Leyte Provincial Health Office (PHO) and Department of Health (DOH) in improving the supervision of health workers. The information you provide can help identify opportunities, challenges, priority actions and implications for health worker supervision approaches within the provincial system. The findings will help the PHO and DOH determine how they can invest in improving the supervision of health workers.

Participation in this study is completely voluntary. It is your choice if you want to be in the study. No one can force you to be in the study. You may not want to be in this study or you may stop participating at any time and you can do this without penalty or loss of benefits to which you are otherwise entitled. Not participating does not affect your relationship with your employer, colleagues or HRH2030 Philippines.

As part of this study, we are asking health care providers to respond to questions within three surveys over the coming year. Our inclusion criteria for health workers is based on health areas our research and the supervision system is focused on, namely is family planning and basic and emergency obstetrics and maternal and neonatal care services. Listening and responding to the questions for each survey may take up to one hour.

You must answer the questions honestly for this research study to collect accurate and reliable information. All your responses will be kept confidential.

Please ask as many questions as you need to before you decide if you want to be in the study. You should not agree to be in this study if you have any questions that have not been answered.

Your responses to survey questions will be coded linking your personal information with a specific non-identifiable code to protect your information and saved online. Records from this interview will be retained for a period of two years after the interview.

Your survey responses for this study will be kept private except when ordered by law. Only the researchers involved in this study and the people overseeing the study including IntegReview IRB and Philippines IRB Asia Eye Institute will have access to your survey records.

An Institutional Review Board (IRB) or Ethics Review Committee (ERC) is a group of people that reviews research studies. The main goal of this review is to protect the rights and well-being of the human subjects participating in research studies.

There are no known risks if you participate in this study. Potential risks could include discomfort associated with the perception of retaliation with discussing individual and supervisors' performance and sharing facility issues. The research team will take all measures to ensure health workers are not required to answer questions that cause them concern or discomfort; and guarantees that personally identifiable data will only be accessible to the researchers and IRB/ERC.

Although this study may not benefit you directly, we hope that you will indirectly benefit from results of the study, which can help the PHO and DOH identify opportunities, challenges, priority actions, and implications for health worker supervision approaches within the national system. The results will inform the Department of Health to consider how it can invest in health worker supervision improvements.

You will not lose any of your legal rights by agreeing to participate in this study.

If you have questions, concerns, or complaints about this study, please contact:

Dr. Agnes Jacinto-Pacho at 0977-1161896/0933-8232202

If you do not want to talk to the investigator or study staff, if you have concerns or complaints about the research, or to ask questions about your rights as a study subject you may contact IntegReview. IntegReview's policy indicates that all concerns/complaints are to be submitted in writing for review at a convened IRB meeting to:

Philippines ERC: Asia Eye Institute		
Mailing Address	Email Address	Phone Number
Emerson M. Cruz, MD , Chairperson 8 th Floor, Phinma Plaza Rockwell Center Makati City 1200, Philippines	scmcaeierc@gmail.com	(02)898-2020
U.S. IRB: IntegReview		
Mailing Address	Email Address	Phone Number
Chairperson IntegReview IRB 3815 S. Capital of Texas Highway Suite 320 Austin, Texas 78704	integreview@integreview.com	+1.512-326-3001 or toll free at +1-877-562- 1589

Asia Eye Institute and IntegReview have approved the information in this consent form and have given approval for the investigator to do the study. This does not mean Asia Eye Institute and IntegReview have approved your being in the study. You must consider the information in this consent form for yourself and decide if you want to be in this study.

Signing this form indicates your acknowledgement and agreement that that: HRH2030, Asian Eye Institute, and IntegReview IRB will keep your data confidential and that your name and other identifying information

will never be used in any presentations, reports or public documents related to this research study. By signing, it indicates that you understand that your data and information will be analyzed as part of a group and that all study results will be presented in aggregate format. Your return of this survey implies your consent to participate in this research and that you have been given a second copy of this form to keep for my records.

Your signature will be electronically captured if you agree to participate.

Acceptance Online:

☐

I AGREE

IV. Supervisor Survey

4.1 Informed Consent for Supervisors

Name of sponsor company: Human Resources for Health in 2030 (HRH2030) Philippines

Protocol number and title of study: Enhanced supervision research study

Principal investigators: Dr. Agnes Jacinto-Pacho and Ms. Rachel H Deussom

Telephone number(s): Dr. Agnes Jacinto-Pacho at 0977-1161896/0933-8232202
Ms. Rachel H. Deussom - +1.202.955.3396

You are being asked to take part in a survey about your experience at this health facility today. To ensure that you are informed of the activity, we ask that you listen to this information before giving your informed consent. As the data collector, I will be administering this informed consent. Please, ask me to explain everything you do not understand.

We are conducting a research study to investigate and to assist the Leyte Provincial Health Office (PHO) and Department of Health (DOH) in improving the supervision of health workers. The information you provide can help identify opportunities, challenges, priority actions and implications for health worker supervision approaches within the provincial system. The findings will help the PHO and DOH determine how it can invest in improving the supervision of health workers.

Participation in this study is completely voluntary. It is your choice if you want to be in the study. No one can force you to be in the study. You may not want to be in this study or you may stop participating at any time and you can do this without penalty or loss of benefits to which you are otherwise entitled. Not participating does not affect your relationship with your employer, colleagues or HRH2030 Philippines.

As part of this study, we are asking health supervisors to respond to questions within three surveys over the coming year. Our inclusion criteria for supervisors is based on health areas our research and the supervision system is focused on, namely is family planning and basic and emergency obstetrics and maternal and neonatal care services. Listening and responding to the questions for each survey may take up to one hour.

Please ask as many questions as you need to before you decide if you want to be in the study. You should not agree to be in this study if you have any questions that have not been answered.

You must answer the questions honestly for this research study to collect accurate and reliable information. All your responses will be kept confidential.

Your responses will be coded linking your personal information with a specific non-identifiable code to protect your information and saved online. Records from this interview will be retained for a period of two years after the interview.

Your survey responses for this study will be kept private except when ordered by law. Only the researchers involved in this study and the people overseeing the study including IntegReview IRB and Asia Eye Institute ERC will have access to your survey records.

An Institutional Review Board (IRB) or an Ethics Review Committee (ERC) is a group of people that reviews research studies. The main goal of this review is to protect the rights and well-being of the human subjects participating in research studies.

There are no known risks if you participate in this study. Potential risks could include discomfort associated with the perception of retaliation with discussing individuals' performance and sharing facility issues. The research team will take all measures to ensure supervisors are not required to answer questions that cause them concern or discomfort; and guarantees that personally identifiable data will only be accessible to the researchers and IRB/ERC.

Although this study may not benefit you directly, we hope that you will indirectly benefit from results of the study, which can help the PHO and DOH identify opportunities, challenges, priority actions, and implications for health worker supervision approaches within the national system. The results will inform the Department of Health to consider how it can invest in health worker supervision improvements.

You will not lose any of your legal rights by agreeing to participate in this study.

If you have questions, concerns, or complaints about this study, please contact:

Dr. Agnes Jacinto-Pacho at 0977-1161896/0933-8232202

If you do not want to talk to the investigator or study staff, if you have concerns or complaints about the research, or to ask questions about your rights as a study subject you may contact IntegReview. IntegReview's policy indicates that all concerns/complaints are to be submitted in writing for review at a convened IRB meeting to:

Philippines ERC: Asia Eye Institute		
Mailing Address	Email Address	Phone Number
Emerson M. Cruz, MD , Chairperson 8 th Floor, Phinma Plaza Rockwell Center Makati City 1200, Philippines	scmcaeirc@gmail.com	(02)898-2020
U.S. IRB: IntegReview		
Mailing Address	Email Address	Phone Number
Chairperson IntegReview IRB 3815 S. Capital of Texas Highway Suite 320 Austin, Texas 78704	integreview@integreview.com	+1.512-326-3001 or toll free at +1-877-562- 1589

Asia Eye Institute and IntegReview have approved the information in this consent form and have given approval for the investigator to do the study. This does not mean Asia Eye Institute and IntegReview have approved your being in the study. You must consider the information in this consent form for yourself and decide if you want to be in this study.

Signing this form indicates your acknowledgement and agreement that that: HRH2030, Asian Eye Institute, and IntegReview IRB will keep your data confidential and that your name and other identifying information

will never be used in any presentations, reports or public documents related to this research study. By signing, it indicates that you understand that your data and information will be analyzed as part of a group and that all study results will be presented in aggregate format. Your return of this survey implies your consent to participate in this research and that you have been given a second copy of this form to keep for my records.

Your signature will be electronically captured if you agree to participate.

Acceptance Online:

☐

I AGREE